



Supervisory and Management Development

Course Outline

All too often people management is seen as an 'add-on' to the operational role of a manager/supervisor and many managers are now faced with the added pressure of managing remotely. This course is about capturing the hearts and minds of managers so that you understand the importance of excellent people management and the value that should be placed on this aspect of your role. Whether you are managing one person or a team, your skills, approach and knowledge will greatly impact others.

What will I learn?

This interactive course will help you to understand what management is, and what it isn't; how to transition into becoming a manager; build your confidence to step up to the role of manager; and how to overcome some of the hurdles that supervisory roles present. You will explore what strengths you already bring to the role, identify areas to work on and explore the tools to help you do this.

Most importantly, you will learn how to create an environment where people feel supported and valued. By the end of the training you will be able to:

- Recognise the difference between management and leadership
- Understand the principal roles and responsibilities of an effective manager
- Identify your personal management style and adapt your style to support others
- Apply goals and prioritise effectively to meet departmental outcomes
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Is it for me?

If you are a new manager, or if you simply want to become more effective and improve your management capabilities then course is for you.